

# City of Placerville Policy

## Title: Civil Rights Act of 1964 Title VI Program & Policy

Effective: July 10, 2018

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*Policy:* The City of Placerville, as a recipient of federal aid funding, incorporates Title VI of the Civil Rights Act of 1964 and related statutes into its programs, policies, activities and services. This ensures that no person in the City of Placerville is excluded from participation in, or denied the benefits of the City's programs, policies, activities, and services on the grounds of race, color, national origin, sex, disability or age. This policy extends to sub-recipients of the City's federal funding such as contractors, grantees and local agencies. The City's mission to ensure its transportation system and City services and programs supports and enriches the quality of life for present and future generations and includes the equal and equitable access to its programs, services, and activities.

*Intended Results:* The intent of this policy is to identify, resolve and include Title VI of the Civil Rights Act of 1964 and related statutes and issues in the planning and project delivery process, and with the City's partners to ensure that the public is not discriminated against, either intentionally or unintentionally, as a result of transportation decisions or in the provision of City services, programs, and activities. This policy is consistent with the City's other related policy: Americans with Disabilities Act (ADA).

### *Responsibilities:*

#### City Manager:

- Promote awareness of Title VI issues and ensure the City's actions and services are consistent with policy guidance with the existing federal and state laws and regulations. The City Manager serves as the Title VI Program Administrator and oversees implementation of the Title VI Plan.
- Appoint a Title VI Coordinator to serve as the City's technical expert and trainer on the Title VI matters.

#### Department Heads and Division Managers:

- Promote Title VI assurances, awareness and assist leadership in Citywide planning and project delivery by ensuring compliance with Title VI requirements. Ensure local partners comply with Title VI program requirements in planning.

#### Title VI Program Coordinator

- Development of Title VI program policies and procedures.
- Develop training and collateral materials essential to Title VI compliance.
- Meet regularly with department heads.
- Refer Title VI complaints to the Manager, Office of Civil Rights.

*Applicability:* This policy applies to all City employees and sub-recipients of federal financial assistance.



M. Cleve Morris  
City Manager



Date